



Golder Ranch Fire District JOB ANNOUNCEMENT



Inspector - Apprentice

(Pay Grade 31-Non Exempt)

Estimated Salary Range \$40,965 - \$54,898/annual
(paid at the rate of \$19.70-\$26.39/hourly)

**STARTING RATE: \$19.70/hour
+ Excellent Benefits Package**

Primary Function

The Fire & Life Safety (FLS) Inspector - Apprentice is an entry-level position which participates in an on-the-job training program to learn to independently perform inspection duties. Close supervision is initially received from a Deputy Fire Marshal, who coordinates the employee's training through the Fire Inspector classification. As training and experience progress, the FLS Inspector - Apprentice is expected to exercise increased skill, judgment, and independence in completing assignments. The FLS Inspector-Apprentice position reports to the Deputy Fire Marshal who evaluates work through observation, meetings, conferences, and feedback from Fire Inspectors who are assigned to work with the Apprentice. Difficult or procedural problems are escalated to the Deputy Fire Marshal or designated Fire Inspector. Employees in this classification will, on occasion, be required to work evenings or weekends for special events and may be subject to stand-by and call-out.

The FLS Inspector-Apprentice will be eligible to progress through a non-competitive, criteria-based promotional process to achieve the Fire Inspector I classification. Requirements for criteria-based promotion to the Fire Inspector I classification includes:

- At least one (1) year full-time work experience as a Golder Ranch Fire District FLS Inspector-Apprentice.
- Successful completion of the criteria listed in the GRFD Fire Inspector I Task Book including but not limited to the Licenses and Certificates listed within this job description and competency criteria listed in NFPA #1031 Professional Qualifications for Fire Inspector and other course work as determined by GRFD (See attached GRFD Fire Inspector I Task Book) within two (2) years of assignment to the apprenticeship.

Minimum Qualifications:

- 18 years of age or older
- High School Diploma or GED equivalent
- Two years of face-to-face customer service work experience
OR
Any equivalent combination of education and experience approved by Human Resources
- Possess and maintain a valid Arizona Driver License with good driving record

Preferred Qualifications:

- Associate degree field from an accredited college or university recognized by the U.S. Department of Education
- Fire Inspection and/or fire service experience
- Home/business inspection, construction, architectural, or engineering experience
- Experience in public speaking and/or teaching

Licenses and Certificates:

- Certified Arizona State Fire Inspector 1 (Course Work & Certification)
(Must obtain within two (2) years of appointment to the position)
- ICC Fire Inspector 1 (Exam) or Certified NFPA 1031 Fire Inspector 1 or DOD Fire Inspector 1
(Must obtain within two (2) years of appointment to the position)
- IAAI Fire Arson I or NFA Fire Investigation Course (Equivalent to IAAI Arson I & II)
(Must obtain within two (2) years of appointment to the position)

Employment Application and complete job description is available online at www.grfdaz.gov.

**Application Deadline
Open Until Filled
First Screening - Monday, May 2, 2016**

Questions regarding this job announcement may be directed to the GRFD Human Resources Dept.

**Golder Ranch Fire District
Attn: Human Resources
3885 E. Golder Ranch Drive
Tucson, Arizona 85739
Ph: (520) 825-9001**

Selection procedure may consist of: Application screening, skills assessment test(s), oral board and Fire Chief's interview(s). Successful candidate will be subject to pre-employment drug screen and physical, motor vehicle, criminal background, and employment reference checks.

Benefits for this position include: Medical, Dental & Life Insurances. Paid Sick Leave (156 hrs/ann), Paid Vacation Leave (104 hrs/ann), 11 Paid Holidays, Employee Assistance Program, participation in the appropriate state retirement system (*Arizona State Retirement System (ASRS) or Public Safety Personnel Retirement System (PSPRS)*), as well as the opportunity to participate in self-funded Supplemental Insurance and 457 Programs.

How to Apply: **Please read and follow the “Golder Ranch Fire District Application Guidelines”** **(available on District website)**. You are required to complete the application process through the ADP website [Fire Inspector-Apprentice](#) which includes entering all employment application information as well as **submitting the following items which must be combined and submitted as one attachment:**

- 1) GRFD employment application, (*EEO form optional*)
- 2) Cover letter
- 3) Résumé (*indicating your work history and qualifications by month and year*),

Tobacco Free Workplace
Golder Ranch Fire District is an Equal Opportunity Employer